

**Primary 6 or 7 Teacher**

**Temporary – Full-Time position**

**September 2022**

**Application Form**

This form should be completed and returned by *noon on \_Friday 8th April 2022*. Instructions for returning the form are in your information pack.

Please ensure that you read the Guidance Notes before completing the form.

SECTION A: PERSONAL DETAILS

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| Surname:  Forename(s):  Date Probation/EPD completed:  National Insurance No.  Home Address:  Post Code:  Tel. No. *(Home):* Tel. No. *(Work):*  Mobile No:  Email address:  If you are registered under the Disabled Persons Employment Act please give  your RDP No: |

Section B: INFORMATION RELATING TO THE SELECTION PROCESS

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| **PRESENT POSITION** Present Post: Date Appointed:  School/College:  *(Name and Type)*  Single Sex or Mixed: Age Range:  Number on Roll *(total):*  Salary Scale/Group: Salary (£):  Name of Employer *(with address):*  Classes taught since appointment:  Areas of Responsibility (if any):  Notice required to terminate present employment:  Temporary / Permanent/ F/T / P/T:  Promotion Allowance/Responsibility Points (if any):  GTCNI Number: |

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| **EDUCATION AND QUALIFICATIONS**  **Secondary Education** (Names of Schools/Colleges not required) | |
| **Qualification Obtained** (Please indicate Level, Subject/Grades) | |
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| **Further, Higher and Professional Education** | |
| **Name of Institution** | **Qualification Obtained** (Please indicate Level, Class Subject(s), Grades) |
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| **TEACHING EXPERIENCE** (in chronological reverse order starting with your current position).   * For part time or substitute cover you must be **specific** about the number of days/**full** weeks worked. * Please list time spent teaching each individual class | | | | | | | | | | | | |
| **Post Held** | **Class Taught** | **FT or PT** | FT /PT Dates | | **Sub**  **√** | Sub Dates | | **Name, Type, Age-Range of School / College Mixed / Single Sex** | **Number**  **on Roll** | Areas of Responsibility |  |
| *From* | *To* | *Full Weeks* | *Days* |  |  |
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| **IN-SERVICE TRAINING** Please list courses *(duration greater than 1 day)* attended over the last five years. | | | | | | | | |
| **Dates of Course** | **Length of**  **Course** | | | **Details of Course** | | | **Provider** | |
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| **ANY OTHER RELEVANT EMPLOYMENT** | | | | | | | | |
| **Employer** | | **Nature of Employment** | | | | **From** | | **To** |
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| **REFERENCES**  Names of three referees should be supplied, two of whom should be able to comment in a professional capacity **with at least one from your current employer**. Testimonials should not be submitted. References should not be supplied by relatives. | | | | | | | | |
| ***Name*** | | | ***Occupation Position*** | | ***Address*** | | | ***Telephone Number*** |
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**CRITERIA**

Please address **both** the Essential and Desirable criteria to ensure your application meets the demands of the shortlisting process.

NOTE: please also refer to Criteria that will may be assessed at Interview as outlined in the Job Specification.

**You must not use any other font other than that which is set in the document (if typing) and must be size Arial 11.**

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| **ESSENTIAL**   1. Be a recognised teacher eligible to teach in a primary school in Northern Ireland and be registered with the GTCNI by the agreed date of commencement. 2. Will have at least one complete academic year in the last three teaching in P6 or P7, **in a full-time paid capacity**, completed by the 30th June 2022, with experience of managing and delivering Northern Ireland Post-Primary entrance test preparation. 3. A demonstrable positive commitment to the ethos, qualities, values, challenges and vision of an Integrated Primary School. 4. Knowledge of the Northern Ireland Primary Curriculum and current policies and procedures – including understanding the diverse needs of primary aged children and their needs; and display knowledge of Child Protection issues for primary aged children.   \* A year equates to a school year (1st September to 30th June)  (You can continue onto a following page by extending this box - 3000 Characters max) |

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| **DESIRABLE CRITERIA**   1. Experience in using online learning platforms to deliver learning and support for students and staff. 2. Experience of supporting the development of PE across the whole school.   (You can continue onto a following page by extending this box - 2000 Characters max) |

Section C: APPLICANT DECLARATION

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| **DECLARATION**  I declare that the information given on this form is to the best of my knowledge correct and complete.  I have read the conditions relating to the appointment of teachers.  I am physically and legally able to discharge satisfactorily the duties of the post for which I have applied.  I agree to undergo a medical examination, if requested.  I also enclose the Monitoring Questionnaire.  **Signature: Date:** |

In accordance with the Disability Discrimination Act, a person is disabled if they have, or have had, “a physical or mental

impairment which has, or has had, a substantial and long-term adverse effect on their ability to carry our normal day-to-day activities”.

If you consider yourself to have a disability, please provide any relevant information about requirements that you may have so that reasonable arrangements can be made for your attendance at interview (if short-listed).

Millennium Integrated P.S., as part of its Equal Opportunities Policy, welcomes applications from people with disabilities.

**Posts involving work in educational institutions are subject to the provision of the Protection of Children and Vulnerable Adults (NI) Order 2003.**

**Email applications can be sent to** [**bmis517@c2kni.net**](mailto:bmis517@c2kni.net) **(Please request a ‘read receipt’ and a ‘delivery receipt’ in your email and ensure that the subject line is completed with the post you are applying for) or posted ‘for the attention of the principal’ to the address below:**

**Millennium Integrated Primary School,**

**139 Belfast Road,**

**Lisdoonan,**

**Saintfield,**

**Co. Down,**

**BT24 7HF.**